

**DRAFT MINUTES OF THE MEETING OF BLOXHAM PARISH COUNCIL  
RESOURCES COMMITTEE HELD AT BLOXHAM PRIMARY SCHOOL  
TADMARTON ROAD BLOXHAM ON THURSDAY 15<sup>th</sup> NOVEMBER 2018 AT  
7.30PM**

**PRESENT:** Chairman, Councillor Jenny Yates; Councillors; Steve Craggs, Stephen Phipps and Nick Raynor.

**APOLOGIES:** Councillor David Bunn submitted his apologies due to family commitment, the apologies were accepted and the absence authorised.

Theresa Goss, Clerk and Responsible Financial Officer submitted her apologies, due to family illness.

Councillor Joanna Barton was not present.

**47/18 Declarations of Interest** - Members are asked to declare any personal interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Stephen Phipps declared a non-pecuniary interest in the item 8 as he is related to a member of the Flower Club.

**48/18 Minutes** – To confirm the minutes of the meeting held on 5 July 2018 and any matters arising from those minutes

Proposed by Councillor Steve Craggs  
Seconded by Councillor Jenny Yates

**Resolved** that the minutes be approved and due to the absence of the Clerk, the minutes would be signed at the next Parish Council Meeting.

**49/18 Matters Arising**

Minute Number 45/18 Marking the Death of a Senior National Figure – A meeting had been arranged between the Parish Council, Royal British Legion and the Vicar of St Mary's Church for 20 November 2018.

**Resolved** that the report be noted.

**49/18 Cherry Tree Centre** – Prior to the meeting, the Committee had received a report and other documentation on the work at the Cherry Tree Centre.

After an in-depth discussion and concerns raised that the Centre had not taken any apparent action to secure long term funding, it was agreed to invite the Centre to give a presentation at the Annual Parish Meeting on 2019. This would provide a showcase of their work and give an opportunity for residents to participate in supporting the Centre.

An approach to the Feoffees for funding would also be progressed by the Parish Council.

**Recommended** that:

- 1) the Parish Council approaches the Cherry Tree and they be requested to provide a presentation at the Annual Parish Meeting in April 2019; and **ACTION TG/MI**
- 2) a meeting with the Feoffees be progressed with regard to the future funding of the Centre. **ACTION TG/JY**

**50/18 Christmas Lunch Grant** – The Committee considered an application for a Parish Council grant for a Christmas Day lunch in 2018 and discussed whether this event should be included in the budget for future years.

After a discussion it was agreed it would be appropriate to recommend to the Parish Council that the Christmas Lunch be included in the Community Grant Section of the 2019/2020 budget and it be a grant which was automatically awarded annually and listed under the Community Donations budget heading.

The sum to be set at £300. To also provide a sum of £300 for this year's event.

**Recommended** that

- 1) a grant of £300 for the Christmas Day lunch 2018 be approved; and **ACTION TG**.
- 2) the Christmas Lunch Event be included in the annual budget for future years, under the Community Grant section. **ACTION TG**

**51/18 Members' Allowances Scheme** – Prior to the meeting, the Members' Allowance Scheme had been circulated to the Committee to enable it to be reviewed and any comment be submitted to Cherwell District for the 2019/2020 Scheme.

To agree the recommended allowances as applicable and the request that Cherwell District Council consider inclusion of Parish Councils in providing a Carers Allowance and petition National Association of Local Councils to take this forward.

**Recommended** that the Committee support the inclusion in the Scheme for a Carers' Allowance, to cover reimbursements to Parish Councillors for attendance at Parish Council Meetings, Committee Meetings and Councillors' training. These comments be submitted to Cherwell District Council and the National Association of Local Councils. **Action TG**

**52/18 Budget 2019/2020 & Parish Council Grants 2019/2020** - Prior to the meeting, a draft budget had been circulated to the Committee, which included all of the grant applications which had been received.

- (1) Grants - After discussion the following it was felt that the application from the Bowls Club be approved at £1825 and the Parish Council would support any application which was submitted to Cherwell District Council for Community Infrastructure Funding. It was also felt that Bloxham Fun Day and the Church Clock and Church lighting should be moved into the Community Fund section of the Budget.

It was noted that St Mary's Church had been asked to apply for funding if works were required to the Churchyard regarding tree works, grass cutting and church yard upkeep, but an application had not been received. However £1000 would be kept in the budget pending an application.

**Recommended** that:

- 1) Bloxham Bowls Club be awarded a grant of £1,825 for 2019/2020 and the Parish Council will support the Club in their application to the Cherwell District Council Community Infrastructure Fund; **ACTION TG**
  - 2) all other Grant application as listed be approved; **ACTION TG**
  - 3) Bloxham Fun Day and the Church Clock and Church lighting be included in the Budget under Community Donations; and **ACTION TG**
  - 4) St Mary's Church be requested to apply to make an application for grant funding, if it is required for tree works, grass cutting and upkeep of the Church yard. **ACTION TG**
- (2) **Budget 2019/2020** - In the 2018/19 budget, there would be a shortfall of £795 on tree works following receipt of a quote for £5,400 this could be funded from the Parish Council contingency.

It was agreed to recommend that the Tree Survey and Tree Planting lines be changed to:

1. Tree Management, to included regular surveys and remedial works with a budget of £7,000; and
2. Tree Planting with a budget of £2000

**Recommended** that:

- 1) the shortfall in the 2018/19 budget under Tree Survey of £795 be funded from the contingency fund; **ACTION TG**
- 2) the Tree Survey and Tree Planting lines be changed to
  - a) Tree Management, to included regular surveys and remedial works with a budget of £7,000;
  - b) Tree Planting with a budget of £2,000 **ACTION TG**
- 3) the 2019/2020 budget be approved, with the above amendments and the precept be set at £91,948.03. **ACTION TG**

The meeting ended at 8.35pm